**Table of Contents**

1. Federal grants management
   1. Management of federal grants
      * Financial and program management and control
        + Financial and program management and control: Introductory guidance
        + Financial and program management and control: Sample policy and procedure
        + Cost allocation plan: Sample
        + Cost allocation plan: Checklist
        + Indirect cost proposal: Sample
        + Indirect cost proposal: Checklist
        + Time and effort reporting: Sample policy and procedure
        + Allowable costs under 45 C.F.R. 75: Checklist
      * Federal audit requirements
        + Federal audit requirements: Introductory guidance
        + Conducting the federal audit: Sample policy and procedure
      * Federal standards for property and equipment
        + Federal interest considerations in property and equipment: Introductory guidance
        + Ownership, use and disposition of property, equipment and supplies acquired with federal funds: Sample policy and procedure
   2. Member agreements
      * Subrecipient agreements
        + Subrecipient arrangements: Introductory guidance
        + Terms for subrecipient arrangements: Checklist
      * Agreements to procure services from a member: Introductory guidance
   3. Vendor agreements
      * Federal procurement requirements
        + Federal procurement requirements: Introductory guidance
        + Clauses relating to compliance with rules of government-wide application under Appendix II of 45 CFR Part 75: Sample language
        + Procurement: Sample policy and procedure
      * Federal Anti-Kickback Law and common contract terms
        + Federal Anti-Kickback Law and common contract terms: Introductory guidance
        + Vendor agreements: Sample policy and procedure
        + Terms for vendor agreements: Checklist
      * Procuring non-audit services from the audit firm
        + Procuring non-audit services from the audit firm: Introductory guidance
        + Procuring non-audit services from the audit firm: Sample policy and procedure
2. Product development
   1. Unrelated business activities
      * Unrelated business activities: Introductory guidance
      * Unrelated business activities: Sample policy and procedure
   2. Group purchasing programs
      * Group purchasing programs: Introductory guidance
      * Group purchasing programs: Sample policy and procedure
   3. Endorsements
      * Endorsements: Introductory guidance
      * Endorsements: Sample policy and procedure
   4. Centralized and joint operational activities
      * Centralized and joint operational activities: Introductory guidance
      * Terms for a business associates agreement: Checklist
      * Credentialing and privileging: Sample policy and procedure
      * Terms for a participation agreement: Checklist
   5. Managed care network arrangements
      * Managed care network arrangements: Introductory guidance
      * Network antitrust compliance: Sample policy and procedure
      * Antitrust compliance for managed care network arrangements: Checklist
      * Third-party payor and managed care considerations impacting compliance with statutory, regulatory and policy requirement: Checklist
3. Member services
   1. Fundraising
      * Fundraising: Introductory guidance
      * Fundraising: Sample policy and procedure
   2. Public relations and media communications
      * Public relations and media communications: Introductory guidance
      * Public relations and media communications: Sample policy and procedure
      * Testimonials of health center patients: Sample release
4. Lobbying and political activity
   1. Federal tax law and cost principles
      * Federal tax las and cost principles: Introductory guidance
      * Lobbying and political campaign activities: Sample policy and procedure
   2. Federal Election Campaign Act
      * Federal Election Campaign Act: Introductory guidance
   3. Lobbying Disclosure Act
      * Lobbying Disclosure Act: Introductory guidance